



## Hike Leader Apprenticeship Record

The following information is collected so that the Toronto Bruce Trail Club (TBTC) can keep you informed of upcoming meetings, changes to policies and protocols related to leading hikes.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Bruce Trail Conservancy membership number: \_\_\_\_\_

Special interests, areas of environmental knowledge: \_\_\_\_\_

### **Certification requirements: all of these must be completed and maintained**

1. First Aid Certification: St. Johns Ambulance, or equivalent, standard two day first aid course and four hour CPR level C. Date completed: \_\_\_\_\_ Expiry: \_\_\_\_\_

Certification issued by: \_\_\_\_\_

2. Accessibility for Ontarians with Disabilities (AODA) training. Date: \_\_\_\_\_

3. Two day TBTC hike leader training workshop. Date taken: \_\_\_\_\_

4. Assist TBTC certified hike leaders on three TBTC hikes; required – one or more of each of the three types: bus, car, urban. The purpose of this requirement is to help you develop the skills necessary to act effectively as a leader. If possible each of the hikes should be done with a different TBTC certified leader.

5. Plan, organize and lead a hike sanctioned by the TBTC, assisted by a certified leader.

6. Membership in the Bruce Trail Conservancy.

7. All requirements must be completed within one year of the hike leader training workshop unless otherwise arranged with the Hiking Director.

## Documentation of Apprenticeship Hikes \_\_\_\_\_

It is expected that during the apprenticeship program, the apprentice will develop and practice skills in the following areas: planning, map reading, understanding trail blazes and navigating the trail, time management, effective communication, decision making, other. The complete apprenticeship record should be given to the certified leader prior to the start of the hike in order that their comments address skill improvements.

### 1. First hike – required

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_  
Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_  
Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

### 2. Second hike – required

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_  
Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_  
Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

**Documentation of Apprenticeship Hikes** \_\_\_\_\_

3. Third hike – required

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_

Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_

Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

4. Fourth hike – optional

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_

Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_

Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

**Documentation of Apprenticeship Hikes** \_\_\_\_\_

5. Hike Organized by Apprentice – required

Date of hike: \_\_\_\_\_ Co-Leader's name: \_\_\_\_\_

Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_

Co-Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

Hiking Director's Recommendation:

Hiking Director: \_\_\_\_\_ Date: \_\_\_\_\_

**Documentation of Apprenticeship Hikes** \_\_\_\_\_

6. Additional hike – optional

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_

Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_

Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_

7. Additional hike – optional

Date of hike: \_\_\_\_\_ Leader's name: \_\_\_\_\_

Area hiked: \_\_\_\_\_ Type: bus / car / urban \_\_\_\_\_

Leader's comments:

List any skill needing improvement:

Apprentice's comments:

Leader's signature: \_\_\_\_\_ Apprentice's signature: \_\_\_\_\_